

Approved: 9/17/2020

Multicultural Academy Board of Directors  
Regular Meeting Minutes  
Date: August 20, 2020  
Time: 6:00 pm

In response to the Coronavirus Disease 2019 (COVID-19) pandemic, Governor Gretchen Whitmer issued Executive Order 2020-154 which temporarily suspends physical presence requirements for meetings of public bodies and authorizes boards of directors and other local government agencies to hold public meetings by teleconference or video conference.

**I. Meeting Called to Order**

The meeting was called to order at 6:00 pm via video conference.

**II. Roll Call**

Present:

Richard DeBacker – President  
Dr. Khalil Samaha – Vice President  
Hana Shalabi – Secretary  
Peggy Hafiani – Treasurer  
Dr. Robert McTyre - Director

Excused Absence:

Also Present:

Terry Farha – UMC  
Angie Luck – UMC  
Brittany Cook – BMCC  
Mohana Mukherjee- MA  
Brandy Pavlik-Crosky-Lanni

**III. Approval of Agenda**

A motion was made by Robert McTyre and second by Khalil Samaha that the agenda for the August Regular Board Meeting be approved. The motion passed unanimously.

**IV. Approval of Minutes**

A motion was made by Khalil Samaha that the minutes be approved for the July 16, 2020 Regular Board Meeting second by Robert McTyre. The motion passed unanimously.

A motion was made by Khalil Samaha that the minutes be approved for the July 16, 2020 Organizational Meeting second by Robert McTyre. The motion passed unanimously.

A motion was made by Robert McTyre that the minutes be approved for the August 6, 2020 Special Meeting second by Khalil Samaha. The motion passed unanimously.

**V. Correspondence**

A. None

**VI. Reporting**

A. Principal's Report

Students

First day for Students: September 8, 2020  
Mode of school: Remote/ Virtual/ Online  
One-on-one intervention by teachers is applicable

Teachers

All teachers resume work: August 17, 2020  
Two-week long Teacher Professional Development based on current year needs  
Virtual Schedule for all grades and subjects  
No new hire- All teaching positions filled

Parents

All parents and community: Webinar on August 21<sup>st</sup> at 6:00 pm

**Join Zoom Meeting**

<https://zoom.us/j/2475069051?pwd=am8rNWI3V3M0bmhPT3ZpUWgzOVRidz09>

Meeting ID: 247 506 9051

Passcode: vR608Y

Parents were emailed a link for questions on the Webinar

Link for Parent Questions,

<https://forms.gle/qeBDXw95ukAcRn8Z8>

Multiple emails, phone calls, robocalls, and texts have been sent out to inform parents of updated information

**GSRP**

Two confirmed admissions.

September 21, 2020 first day of classes.

**B. Administrative Report – UMC**

**Epicenter**

All documents have been submitted as required.

August 2020	Due Date	Date Submitted
Board Agenda – August (5 Business Days Before Meeting)	8/13	8/11
School Contact List	8/28	8/18
Employee Handbook	8/28	
COVID-19 Preparedness and Response Plan	8/10	8/6
Board Approved COVID-19 Preparedness and Response Plan	8/17	8/7
Proposed Board Minutes & Attachments – August (8 Business Days After Approved)	9/1	
Approved Board Minutes & Attachments – July (5 Business Days After Approved)	8/27	
Approved Board Minutes & Attachments – August 6 Spec. Mtg (5 Business Days After Approved)	8/27	
Organizational Meeting Approved Minutes & Attachments (5 Business Days after Approved)	8/27	
September 2020	Due Date	Date Submitted
Board Agenda – September (5 Business Days Before Meeting)	9/10	
NWEA or Scantron Testing Schedule	9/7	
Proposed Board Minutes & Attachments – September (8 Business Days After Approved)	9/29	
Approved Board Minutes & Attachments – August (5 Business Days After Approved)	9/24	

**Purchase Orders**

Meetings took place with Crosky & Lanni to review all purchase orders and payroll along with updates for GSRP reporting.

**Grants Expenditure**

Grant Name	Expenditures	Revenue	Current/Pending
GSRP	\$2,907.65/\$4,269.40	\$2,907.65/\$4,269.40	Deposited/Pending
MDE Breakfast / Lunch	\$	\$	
Title IA	\$7,364.25	\$7,364.25	Deposited
Title IIA	\$	\$	
Title IIIE	\$1,168.78	\$1,168.78	Deposited
Title III IMM	\$1,562.68	\$1,562.68	Deposited
Title IV	\$	\$	
IDEA	\$1,244.00	\$1,244.00	Deposited
MISC> (Home Depot)	\$327.91	\$327.91	Deposited

**General Fund Purchase Order Expenditures**

General Fund Purchases	\$ 56,206.99
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**Dated Bank Statements on Cash Flow / Payroll Escrow**

Cash Flow	Payroll Escrow
\$344.00	\$5,215.30

**Payable / Receivable Accounts**

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$96,367.40

**Insurance**

Name	Date Paid
Health Insurance	8/26/2020
Life Insurance	8/25/2020
General Liability / Bus Insurance	8/20/2020
Workman's Compensation	Paid in Full

**Financial Audits**

Name of Audit	Date Occurring
NA	NA

**C. Financial Report**

- A. A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

**D. IT Report**

- A. Passing out Chromebooks and reorganizing.

**VII. CAO Report**

- A. Dr. Khalil Samaha and Dr. Robert McTyre will be presenting at the Professional Development workshops for the staff.

**VIII. Public Comments**

- A. None

**IX. Board Comments**

- A. None

**X. Scheduled New Business****A. Board Policy Title IX**

- a. Dickinson Wright, PLLC will review the UMC Handbook and make the necessary changes as it pertains to Title IX.

**B. Grant Writing**

- a. The grant writing budget from the MDE Treasury has been changed to use for marketing. Phonix Innovate will be working with the Academy.

**C. COVID-19**

- a. Nothing new. Everything has been submitted to BMCC and the plan is on the website.  
b. The plan will be reviewed in September to determine if changes are needed.

**D. 2020-2021 School Calendar**

- a. A motion was made by Khalil Samaha that the 2020-2021 School Calendar be adopted as presented with the start date of school being September 8, 2020 and second by Hana Shalabi. The motion passes unanimously

**XI. Extended Comments****A. Public**

- a. None

**B. Board Members**

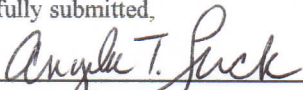
- a. None

**XII. Confirmation of Next Meeting**

- A. September 17, 2020

**XIII. Adjournment**

Khalil Samaha made a motion to adjourn Robert McTyre second. Meeting adjourned at 6:41 p.m.  
Minutes respectfully submitted,

  
\_\_\_\_\_  
Recording Secretary

9/17/2020  
\_\_\_\_\_  
Date

Approved by the Board of Directors at its September 17, 2020 meeting.

  
\_\_\_\_\_  
Board Secretary

9/17/2020  
\_\_\_\_\_  
Date