Multicultural Academy Board of Directors
Approved Meeting Minutes
Date: June 18, 2026
Time: 6:00 pm

APPROVED
Date 7/16/2026

I. Meeting Called to Order
The meeting was called to order at 6: 02 pm

II. Roll Call
Present:
Dr. Khalil Samaha- President
Richard DeBacker- Vice President
Charlotte Henderson – Director
Hana Shalabi-Secretary

Excused Absence:

Also Present:
Terry Farha - UMC
Angie Luck – UMC
Sultan Farha – MA
Steve Scheel - cBiz
Brittany Cook - BMCC

III. Approval of Agenda
A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the Jue Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes
A motion was made by Hana Shalabi that the minutes be approved for the May 21, 2026 Regular Board Meeting second by Richard DeBacker. The motion passed unanimously.

V. Correspondence
A. None

VI. Reporting
A. Principal's Report

Teachers
- Multicultural Day: June 2, 2026.
- EWIMS Invited Speaker at MDE Conference: June 3, 2026
- KG Information Day at Foundation Preschool: June 11, 2026
- Last day of School: June 12, 2026
- Summer School: June 29 – Aug 6, 2026.
  - 4 days a week, 5 hours a day
- Enrichment Program: June 29 – July 15
  - 4 days a week, 5 hours a day

Students and Programs
- Spelling Bee: June 4, 2026
- Field Day: June 9, 2026
- Senior Graduation at EMU, June 10, 2026
- KG to Grade 11 Award Ceremony: June 11, 2026.
- KG, Grade 5 and Grade 8 Graduation: June 12, 2026.
- Oakland County Summer Institute attending by staff: June 15 - June 25, 2026.

Parents
- Robocalls, emails, and text messages will be sent as needed to keep parents informed.

B. Administrative Report – UMC

Epicenter
All documents have been submitted as required.

June 2026	Date Due	Date Submitted
Board Agenda – June (5 Business Days Before Meeting)	6/11	6/9
Measures of Academic Progress (MAP/NWEA)	6/5	6/1
2026-2027 Board Meeting Calendar	6/12	5/25
Registry of Educational Personnel (REP) Confirmation	6/26	

Budget-Amendment (or final Budget) for 2025-2026	6/26	
School Infrastructure Database (SID)	6/26	6/11
Emergency Drill Log	6/26	5/27
Playground Inspection Log	6/26	6/9
Satisfaction Survey Results	6/26	6/3
Health Department or Food Service Permit	6/26	4/15
Budget-Approved for 2026-2027	6/26	
Confirmation of submission of MEIS/MSDS End of Year-DS4061	6/30	
Certificate of Insurance	6/30	
Proposed Board Minutes & Attachments – June (8 Business Days After Approved)	6/30	
Approved Board Minutes & Attachments – May (5 Business Days After Approved)	6/25	
Budget Hearing Posting for Actual Budget (5 Business Days Before Meeting)	6/11	
Budget Hearing Agenda for 2026-2027 Budget (5 Business Days Before Meeting)	6/11	
Budget Hearing Minutes for 2026-2027 Budget (5 Business Days After Approved)	6/11	
July 2026	Date Due	Date Submitted
Board Agenda – July (5 Business Days Before Meeting)		
Organizational Board Agenda (5 Business Days Before Meeting)		
State Aid Note Program Requirements	7/10	
DS-4168 Report of Actual Days and Clock Hours of Pupil Instruction	7/10	
Asbestos 3 Yer Inspection (initial and re-inspections every three years – if needed)	7/31	
Asbestos Certification & Training	7/31	
Fourth Quarter Financial Statement from 2025-2026	7/31	
Lease Renewal Certifications	7/31	
Management Contract – New, Amendments or Renewals	7/31	
Elevator Inspection	7/31	
Boiler Inspection	7/31	
Cardiac Emergency Response Plan	7/31	
Services (transportation, maintenance, food service, etc.) Contracts	7/31	
PSA Board Member Annual Conflict of Interest Disclosure	7/31	
Child Care/Preschool Licenses	7/31	NA
Matriculation Agreements	7/31	
Board Member Roster	7/31	
Organizational Meeting Proposed Minutes & Attachments (8 Business Days After Approved)	7/28	
Proposed Board Minutes & Attachments – July (8 Business Days After Approved)	7/28	
Approved Board Minutes & Attachments -June (5 Business Days After Approved)	7/30	

- Meetings took place with CBIZ to review all purchase orders and payroll

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	$36,395.22	$36,395.22	Deposited
Title IA	$	$	
Title IIA	$	$	
Title III LE	$	$	
Title III IMM	$	$	
Title IV	$	$	

General Fund Purchase Order Expenditures

General Fund Purchases	$ 120,480.38

Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
$85,098.00	$4,597.00

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	$ 321,134.22

Insurance

Name	Date Paid
Health Insurance	6/26/2026
General Liability / Bus Insurance	6/20/2026
Workman's Compensation	6/23/2026

Financial Audits

Name of Audit	Date Occurring
Pupil Accounting	**NA**

C. Financial Report

- A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report
   - Collected 95% of computers. Some still need them from the HS for a program they are using.
   - Updated Servers
   - Beginning to work on End of Year processes

Director of Operations Report

Transportation
- Transportation is running smoothly.
- We will have two buses and 2 drivers for summer school
- We will make any repairs if any need to be made
- We will be looking for three new drivers

Breakfast/Lunch Program
- The breakfast and lunch programs are running smoothly.
- Checking food safety and cleanliness consistently to ensure food handling safety
- We will serve breakfast and lunch for summer school.

Maintenance
- Maintenance is running smoothly; no major issues
- The maintenance team is consistently checking the safety of the building and making any necessary repairs.
- Over the summer, we will make all repairs the building may need.
- The cleaning crews will focus on reorganizing the storage shed and cleaning the building, as well as stripping and waxing floors and anything else that may need to be done.

Building Safety
- Building safety is running smoothly
- The safety team is walking the premises regularly to ensure the safety of students and staff

Purchasing
- No purchases this month.

E. Steering Committee Report
   - Discussion took place regarding the restructuring of the school program.
   - Updates will be given at the July and August board meetings.

Breakout at 6:17 pm for Budget Meetings

VIII. Public Comments

A. None

IX. Board Comments

A. None

X. Scheduled New Business

A. Board Membership
   a. Waiting for approval from BMCC for July appointment.

B. Reappointment of Board Member
   a. A motion was made by Hana Shalabi that Richard DeBacker be reappointed to the Board of Directors as presented and second by Chalotte Henderson. The motion passes unanimously.

C. Reauthorization
   a. Met with BMCC committee and presented and answered any questions.

D. Graduation
   a. Graduation ceremony went very well. Many parents and staff in attendance.

E. Enrollment
   a. Enrollment continues to take place throughout the summer months.

F. Budget Meetings
   a. A motion was made by Hana Shalabi that the 2025-2026 Amended Budget and 2026-2027 Proposed Budget as presented and second by Richard DeBacker. The motion passes unanimously.

XI. Extended Comments

A. Public
   a. None

B. Board Members
   a. None

XII. Confirmation of Next Meeting

A. July 16, 2026,

XIII. Adjournment

Hana Shalabi made a motion to adjourn Charlotte Henderson second. Meeting adjourned at 6:35 p.m.
Minutes respectfully submitted,

APPROVED
Date 7/16/2026

Multicultural Academy Board of Directors
Budget Hearing Approved Minutes
Date: June 18, 2026
Time: 6:15 pm

I. Hearing Call to Order
The meeting was called to order at 6:17 pm at 5550 Platt Road, Ann Arbor.

II. Roll Call
Present:
Dr. Khalil Samaha- President
Richard DeBacker- Vice-President
Hana Shalabi - Secretary
Charlotte Henderson – Treasurer

Excused Absence:

Also Present:
Angie Luck – UMC
Terry Farha – UMC
Sultan Farha – MA
Steve Scheel - cBiz
Brittany Cook - BMCC

III. Approval of Agenda
A motion was made by Richard DeBacker and second by Hana Shalabi that the agenda for the Budget Hearing meeting be approved. The motion passed unanimously.

IV. Public Participation
a. None

V. Adjournment
Charlotte Henderson made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:25 p.m.

Minutes respectfully submitted,

Angela T. Luck
Recording Secretary

7/16/2026
Date

Approved by the Board of Directors at its July 16, 2026 meeting.

Board Secretary

7/16/2026
Date

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