

Multicultural Academy Board of Directors

Approved Meeting Minutes

Date: April 23, 2026

Time: 6:00 pm

APPROVED
Date May 21, 2026

I. Meeting Called to Order

The meeting was called to order at 6:05 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President

Richard DeBacker- Vice President

Charlotte Henderson – Director

Hana Shalabi-Secretary

Excused Absence:

Also Present:

Terry Farha - UMC

Angie Luck – UMC

Mohana Mukherjee Das – MA

Sultan Farha – MA

Brittany Cook - BMCC

III. Approval of Agenda

A motion was made by Charlotte Henderson and second by Richard DeBacker that the agenda for the April Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Richard DeBacker that the minutes be approved for the March 19, 2026 Regular Board Meeting second by Hana Shalabi. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

MDE Updates

- Exited: No meetings scheduled.

Teachers

- Teachers are preparing students for all upcoming assessments.
- End of Quarter 3: April 10, 2026.
- Parent Teacher Conference: April 17, 2026.
- WISD Immigration Task Force meeting attended by staff: April 9, 2026.
- Spring Assessment Schedule: April 8 to May 29 (See attached).
- Ongoing EWIMS professional learning and continuous staff training.

Students and Programs

- Scholastic Book Fair: April 5, 2026.
- SAT/ESSAY, PSAT 8/9 and PSAT 10 Makeup Assessments: April 20 and 22, 2026.
- M-STEP Assessments: April 16- May 1, 2026.
- Schoolwide Live School Assembly: April 29, 2026.
- Math Bridge Exhibition: April 30, 2026.
- NWEA Spring Assessments: May 4 – May 29, 2026.
- Total enrollment: 320 (as of April 20, 2026).
- Attended the Michigan Public School Academy Charter Schools Week in Lansing

Parents

- Food Gatherers Distribution will take place on the 3rd Tuesday of each month: April 21, 2026.
- Robocalls, emails, and text messages will be sent as needed to keep parents informed.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

April 2026

Date Due

Date Submitted

Board Agenda – April (5 Business Days Before Meeting)	4/16	4/14
Open Enrollment and Lottery Procedures	4/3	3/5
2025-2026 NWEA or Scantron School Testing Schedule – Spring	4/3	3/4
Third Quarter Financial Statement	4/30	4/14
MEIS/MSDS (SRSD) FTE-DS4061	4/30	4/6
Proposed Board Minutes & Attachments – April (8 Business Days After Approved)	5/5	4/27
Approved Board Minutes & Attachments – March (5 Business Days After Approved)	4/30	4/24
May 2026	Date Due	Date Submitted
Board Agenda – May (5 Business Days Before Meeting)	5/14	
Enrollment Lotter Description and Results, if conducted/	5/22	
Board Member Application Documents for July Appointment(s)	5/29	
Proposed Board Minutes & Attachments – May (8 Business Days After Approved)	5/29	
Approved Board Minutes & Attachments – April (5 Business Days After Approved)		

- Meetings took place with CBIZ to review all purchase orders and payroll

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$27,029.28	\$27,029.28	Deposited
Title IA	\$33,103.00	\$33,103.00	Deposited
Title IIA	\$1,024.00	\$1,024.00	Deposited
Title III LE	\$16,661.00	\$16,661.00	Deposited
Title III IMM	\$2,713.00	\$2,713.00	Deposited
Title IV	\$4,631.00	\$4,631.00	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 131,426.27
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$ 226,470.96	\$5,392.09

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$ 308,767.55

Insurance

Name	Date Paid
Health Insurance	4/26/2026
General Liability / Bus Insurance	4/20/2026
Workman's Compensation	4/23/2026

Financial Audits

Name of Audit	Date Occurring
Pupil Accounting	NA

C. Financial Report

- A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- Continuing to repair Chromebooks.
- Repairing desktops
- Looking over attendance recording when I am in the building.
- Working and testing equipment for students
- Beginning to work on End-of-Year processes

E. Director of Operations Report

Transportation

- All our school buses have passed DOT inspection and have been given green cards (safe for the road)
- Minor repairs have been made to buses to pass DOT inspection

Breakfast/Lunch Program

- The breakfast and lunch programs are running smoothly
- Checking food safety and cleanliness consistently to assure food handling safety

Maintenance

- Maintenance is running smoothly, no major issues
- The maintenance team is consistently checking the safety of the building and making any necessary repairs

Building Safety

- Building safety is running smoothly
- The safety team is walking the premises regularly to ensure the safety of students and staff

Purchasing

- No purchases this month

F. Steering Committee Report

- A Reauthorization Committee has been formed and work has begun for the PowerPoint Presentation that takes place in June.

VIII. Public Comments

- A. None

IX. Board Comments

- A. None

X. Scheduled New Business

- A. Enrollment

- a. 320 students are currently enrolled.

- B. Reauthorization Team

- a. A committee has been formed.

- C. 6-12 Referral Form

- a. A motion was made by Hana Shalabi 6-12 Referral Form be adopted as presented and second by Charlotte Henderson. The motion passes unanimously.

- D. 2026 Spring Board Policy Updates

- a. A motion was made by Richard DeBacker 2026 Spring Board Policy Updates be adopted as presented and second by Hana Shalabi. The motion passes unanimously

- E. Junior Police Academy

- a. A meeting will be taking place on Friday, April 24, 2026 to discuss updates.

- F. Graduation Ceremony

- a. The ceremony will take place at Eastern Michigan University at the student center.
b. Cost includes pastries and drinks, 2 parking vouchers per family, 4 tickets per family, along with a technical assistant person on-site.
c. Caps and gowns have been ordered and received.

- G. Board Membership

- a. Mohamad Mufid has been nominated by Dr. Khalil Samaha to be a board member.

XI. Extended Comments

- A. Public

- a. None

- B. Board Members

- a. None

XII. Confirmation of Next Meeting

- A. May 21, 2026

XIII. Adjournment

Charlotte Henderson made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:48 p.m. Minutes respectfully submitted.

Angela T. Luck

Recording Secretary

May 21, 2026

Date

Approved by the Board of Directors at its May 21, 2026 meeting.

Hana Shalabi

Board Secretary

5/21/26

Date