

**APPROVED**  
Date 3/19/2026

**I. Meeting Called to Order**

The meeting was called to order at 6:03 pm

**II. Roll Call**

Present:

Dr. Khalil Samaha- President  
Richard DeBacker- Vice President  
Charlotte Henderson – Director

Excused Absence:

Hana Shalabi-Secretary

Also Present:

Terry Farha - UMC  
Angie Luck – UMC  
Mohana Mukherjee Das – MA  
Sultan Farha – MA  
Michael Bonds – MA

**III. Approval of Agenda**

A motion was made by Richard DeBacker and second by Charlotte Henderson that the agenda for the February Regular Board Meeting be approved. The motion passed unanimously.

**IV. Approval of Minutes**

A motion was made by Charlotte Henderson that the minutes be approved for the January 22, 2026 Regular Board Meeting second by Richard DeBacker. The motion passed unanimously.

**V. Correspondence**

- A. The authorizer responded to an email asking when the reauthorization process will begin. They responded that it will begin in July.

**VI. Reporting**

A. Principal's Report

MDE Updates

- Exited: No meetings scheduled.

Teachers

- NWEA Data Talk starting: February 17, 2026.
- New/updated Behavior Policy.
- MICIP Staff Training by Dorothy Blackwell (MDE): March 4, 2026.
- Ongoing EWIMS professional learning and continuous staff training.

Students and Programs

- NWEA Percentage of students who met or exceeded their score
- NWEA Grade Report Bar graph
- WIDA Access Testing (All grades): January 26 - March 27, 2026.
- Moby Max App (Grant funded): Reading and Math program for Grade K-8.
- Count Day: February 11, 2026.
- Virtual CSI Presentation by Mrs. Mohana: February 12, 2026.
- Schoolwide LiveSchool Assembly: February 12, 2026.
- Winter Challenge Winners Movie Field Trip: February 17, 2026.
- Total enrollment: 326 (as of February 16, 2026).

Parents

- Food Gatherers Distribution will take place on the **3rd Tuesday of each month: February 17, 2026.**
- Robocalls, emails, and text messages will be sent as needed to keep parents informed.

B. Administrative Report – UMC

**Epicenter**

All documents have been submitted as required.

	Date Due	Date Submitted
February 2026		
Board Agenda – February (5 Business Days Before Meeting)	2/12	2/10
Annual Education Report on website – certificate of completion on Epicenter	2/20	2/6
Emergency Operations Plan (EOP) certification (required biannually)	2/20	2/6
Proposed Board Minutes & Attachments – Feb. (8 Business Days After Approved)	3/3	
Approved Board Minutes & Attachments – January (5 Business Days After Approved)	2/26	
March 2026		
Board Agenda- March (5 Business Days Before Meeting)	3/12	
Educator Evaluation Transparency on website: Certificate of Completion	3/27	
Proposed Board Minutes & Attachments – March (8 Business Days After Approved)	3/31	
Approved Board Minutes & Attachments- Feb. (5 Business Days After Approved)	3/26	

- Meetings took place with CBIZ to review all purchase orders and payroll

**Grants Expenditure**

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$31,110.81	\$31,110.81	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title IV	\$	\$	
ACT 18	\$	\$	

**General Fund Purchase Order Expenditures**

General Fund Purchases	\$ 131,084.44
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**Dated Bank Statements on Cash Flow / Payroll Escrow**

Cash Flow	Payroll Escrow
\$ 186,162.02	\$7,942.50

**Payable / Receivable Accounts**

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$ 295,706.23

**Insurance**

Name	Date Paid
Health Insurance	2/26/2026
General Liability / Bus Insurance	2/20/2026
Workman's Compensation	2/23/2026

**Financial Audits**

Name of Audit	Date Occurring
Pupil Accounting	February 4 and 5, 2026

C. Financial Report

- A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- Continuing to repair Chromebooks.
- Repairing desktops
- Configured Data Hub to work with Powerschool
- Working on one teacher board. Waiting to see if it's still under warrantee
- Updated wireless access points and firewall
- Trained staff on Count Day
- Looking over attendance recording when I am in the building.

E. Assistant Principal Report

Special Education:

- The Special Education director has been instrumental in creating a new discipline policy.

Behavior Assistant / Parent Liaison:

- PBIS continued with individuals, and groups to achieve better outcomes.

Social Worker

- Addressed student behavioral concerns through problem-solving strategies, emotional regulation instruction, and restorative conversations.

Physical Education:

- Focus: Olympic Sports: Winter and Summer

Language Program

- Arabic classes (Kindergarten–8th grade) focused on the theme family.

F. Director of Operations Report

Transportation

- Transportation is running smoothly.

Breakfast/Lunch Program

- No issues, running smoothly.

Maintenance

- Maintenance is running smoothly, no major issues to report.

Building Safety

- Building safety is running smoothly.

Purchasing

- We have had some purchases for the math competition as well as the competition we had for the students over winter break.

G. Steering Committee Report

- A six-month review took place with the Assistant Principal. New goals have been put in place.

**VIII. Public Comments**

- A. None

**IX. Board Comments**

- A. None

**X. Scheduled New Business**

A. 2025-2026 Amended Budget

- a. A memo was given indicating the Amended Budget will not be needed during this time.

B. 6-12 Behavior Policy

- a. A motion was made by Charlotte Henderson that the 6-12 Behavior Policy be adopted as presented and second by Richard DeBacker. The motion passes unanimously.

C. Attendance Policy and Procedures

- a. A motion was made by Richard DeBacker that the Attendance Policy and Procedures be adopted as presented and second by Charlotte Henerson. The motion passes unanimously.

D. ESP Contract

- a. The ESP Contract was reconciled based on the number of students enrolled.

**XI. Extended Comments**

A. Public

- a. None

B. Board Members

- a. None

**XII. Confirmation of Next Meeting**

- A. March 19, 2026

**XIII. Adjournment**

Charlotte Henderson made a motion to adjourn Richard DeBacker second. Meeting adjourned at 6:26 p.m.  
Minutes respectfully submitted,

*Angela T. Luck*

Recording Secretary

*3/19/2026*

Date

Approved by the Board of Directors at its March 19, 2026 meeting.

*Heer Malhotra*

Board Secretary

*3/19/2026*

Date