

Multicultural Academy Board of Directors

Approved Meeting Minutes

Date: May 21, 2026

Time: 6:00 pm

APPROVED
Date June 18, 2026

I. Meeting Called to Order

The meeting was called to order at 6:15 pm

II. Roll Call

Present:

Dr. Khalil Samaha- President

Richard DeBacker- Vice President

Charlotte Henderson – Director

Hana Shalabi-Secretary

Excused Absence:

Also Present:

Terry Farha - UMC

Angie Luck – UMC

Mohana Mukherjee Das – MA

Sultan Farha – MA

Tami Phelps - MA

Brittany Cook - BMCC

III. Approval of Agenda

A motion was made by Richard DeBacker and second by Charlotte Henderson that the agenda for the May Regular Board Meeting be approved. The motion passed unanimously.

IV. Approval of Minutes

A motion was made by Charlotte Henderson that the minutes be approved for the April 23, 2026 Regular Board Meeting second by Richard DeBacker. The motion passed unanimously.

V. Correspondence

A. None

VI. Reporting

A. Principal's Report

Teachers

- Staff formal evaluation: In progress.
- Teachers are preparing students for all spring assessments.
- WISD Immigration Task Force meeting attended by staff: May 15, 2026.
- Spring Assessment Schedule: April 8 to May 29.
- Ongoing EWIMS professional learning and continuous staff training.

Students and Programs

- Math Bridge Exhibition: April 30, 2026.
- WESO Event Participation by Elementary Students: May 9, 2026.
- Grade 12 Seniors Field Trip Michigan Up North: May 15-17, 2026.
- KG Round-up: May 20, 2026.
- Schoolwide Live School Assembly: May 28, 2026.
- NWEA Spring Assessments: In Progress.
- Senior Graduation: June 10, 2026.
- KG, Grade 5 and Grade 8 Graduation: June 12, 2026.
- Total enrollment: 320 (as of May 18, 2026).
- Police Academy- met with staff to discuss dates and curriculum.

Parents

- Food Gatherers Distribution will take place on the 3rd Tuesday of each month: May 21, 2026.
- Robocalls, emails, and text messages will be sent as needed to keep parents informed.

B. Administrative Report – UMC

Epicenter

All documents have been submitted as required.

May 2026	Date Due	Date Submitted
Board Agenda – May (5 Business Days Before Meeting)	5/14	5/4

Enrollment Lotter Description and Results, if conducted/	5/22	4/27
Board Member Application Documents for July Appointment(s)	5/29	5/4
Proposed Board Minutes & Attachments – May (8 Business Days After Approved)	5/29	
Approved Board Minutes & Attachments – April (5 Business Days After Approved)	6/2	
June 2026	Date Due	Date Submitted
Board Agenda – June (5 Business Days Before Meeting)	6/11	
Measures of Academic Progress (MAP/NWEA)	6/5	
2026-2027 Board Meeting Calendar	6/12	
Registry of Educational Personnel (REP) Confirmation	6/26	
Budget-Amendment (or final Budget) for 2025-2026	6/26	
School Infrastructure Database (SID)	6/26	
Emergency Drill Log	6/26	
Playground Inspection Log	6/26	
Satisfaction Survey Results	6/26	
Health Department or Food Service Permit	6/26	4/15
Budget-Approved for 2026-2027	6/26	
Confirmation of submission of MEIS/MSDS End of Year-DS4061	6/30	
Certificate of Insurance	6/30	
Proposed Board Minutes & Attachments – June (8 Business Days After Approved)	6/30	
Approved Board Minutes & Attachments – May (5 Business Days After Approved)	6/25	
Budget Hearing Posting for Actual Budget (5 Business Days Before Meeting)	6/11	
Budget Hearing Agenda for 2026-2027 Budget (5 Business Days Before Meeting)	6/11	
Budget Hearing Minutes for 2026-2027 Budget (5 Business Days After Approved)	6/11	

- Meetings took place with CBIZ to review all purchase orders and payroll
- Meeting took place with Cognia to discuss the beginning steps for Accreditation Process.

Grants Expenditure

Grant Name	Expenditures	Revenue	Current/Pending
MDE Breakfast / Lunch	\$38,943.81	\$38,943.81	Deposited
Title IA	\$	\$	
Title IIA	\$	\$	
Title III LE	\$	\$	
Title III IMM	\$	\$	
Title IV	\$	\$	
Misc. Graduation Cap/Gown and Technology	\$1,010.00	\$1,010.00	Deposited
Misc. Graduation Cap/Gown for K, 5, and 8 grades	\$1,363.00	\$1,363.00	Deposited

General Fund Purchase Order Expenditures

General Fund Purchases	\$ 129,124.92
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Dated Bank Statements on Cash Flow / Payroll Escrow

Cash Flow	Payroll Escrow
\$153,315.00	\$2,980.09

Payable / Receivable Accounts

Pending Amounts Account Payable	Pending Amounts Account Receivable
NA	\$ 374,403.34

Insurance

Name	Date Paid
Health Insurance	5/26/2026
General Liability / Bus Insurance	5/20/2026
Workman's Compensation	5/23/2026

Financial Audits

Name of Audit	Date Occurring
Pupil Accounting	NA

C. Financial Report

- A copy of The Monthly Financial Report was provided to the board for review. The board accepted the Financial Report as is.

D. IT Report

- Still repairing Chromebooks for students.
- Updated server and wireless
- Finalized graduation
- ESET Antivirus needs renewal

E. Director of Operations Report

Transportation

- Transportation is running smoothly. Zero repairs have been made since our last board meeting, Breakfast/Lunch Program

- The breakfast and lunch programs are running smoothly.
- Checking food safety and cleanliness consistently to assure food handling safety

Maintenance

- Maintenance is running smoothly, no major issues
- The maintenance team is consistently checking the safety of the building and making any necessary repairs.

Building Safety

- Building safety is running smoothly
- The safety team is walking the premises regularly to ensure the safety of students and staff

Purchasing

- No purchases this month.

F. Steering Committee Report

- Met to finalize materials for the re-authorization presentation.

VIII. Public Comments

- A. None

IX. Board Comments

- A. None

X. Scheduled New Business

- A. Board Membership
 - a. Waiting to hear back from BMCC for the next steps. All initial paperwork has been submitted.
- B. Enrollment
 - a. There are currently 320 students enrolled.
- C. Reauthorization
 - a. Committee has met and are in the process of putting together the PowerPoint for the June 17th presentation to BMCC.
- D. Graduation for K, 5th, and 8th Grades
 - a. Graduation will take place on June 12, 2026.
- E. K-Round-Up
 - a. Kindergarten Round-up was held May 20, 2026. 10 students are currently enrolled.
- F. Summer School
 - a. The Summer School Program will run for 6 weeks starting the first week of July.
- G. Extended Day Program
 - a. Extended Day Program will run for 6 weeks starting the first week of July.
- H. Letter from Landlord
 - a. The board will establish a six-month payment plan to reconcile the rent that was deferred in the past to Farha Associates.
- I. State Aid Note
 - a. A motion was made by Richard DeBacker that the State Aid Note be adopted as presented and second by Hana Shalabi. The motion passes unanimously.
- J. 2026-2027 Board Calendar
 - a. A motion was made by Charlotte Henderson that the 2026-2027 Board Meeting Calendar be adopted as presented and second by Richard DeBacker. The motion passes unanimously.

XI. Extended Comments

- A. Public
 - a. None
- B. Board Members
 - a. None

XII. Confirmation of Next Meeting

- A. June 18, 2026

XIII. Adjournment

Hana Shalabi made a motion to adjourn Charlotte Henderson second. Meeting adjourned at 6:57 p.m. Minutes respectfully submitted,

Angela T. Luck
 Recording Secretary

June 18, 2026
 Date

Approved by the Board of Directors at its June 18, 2026 meeting.

Hana Shalabi
 Board Secretary

6/18/26
 Date